

**February 19, 2018 7:00 P.M.**  
**JONES COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET**  
**TRENTON, NC 28585**  
**MINUTES**

**COMMISSIONERS PRESENT:**

Mike Haddock, Chairperson  
Joseph Wiggins, Vice-Chairperson  
Zack Koonce, Commissioner  
Sondra Ipock-Riggs, Commissioner  
Frank Emory, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Angelica Hall, Clerk  
Brenda Reece, Finance Officer

**COMMISSIONERS ABSENT:**

The Chairperson called the meeting to order and Commissioner Joseph Wiggins gave the invocation. **MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the agenda be **APPROVED** as presented.

**MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the minutes for the Regular Meeting on February 5, 2018 be **APPROVED** as presented.

**PUBLIC COMMENT PERIOD:**

Sharon Carr, Hwy 41 in Comfort, came before the Board to complain about a neighbor who has dogs on the property living in horrible conditions. Ms. Carr stated that there were about 4 dogs along with several pigeons in one pen. Ms. Carr also stated that she rarely sees the owner attending to the animals and that the pens were filthy and not fit for the animals to be in. Ms. Carr stated that the dogs bark all day and night which is a disturbance to them. Ms. Carr contacted law enforcement about the dogs living conditions and was told Officer Labuda would go out to the house and investigate the complaint. Ms. Carr also inquired about a noise ordinance in Jones County due to the dogs barking.

Tony and Kay Roland, 2265 Wyse Fork, came before the Board due to an issue they had near their property. Mr. Roland explained that a couple was target practicing on their own property; however, the direction they were shooting was towards their property and another neighbor's property. Due to the couple's lack of knowledge of the area, the rounds that were being fired were directed at the property of Mr. Roland and another neighbor. Mr. Roland explained that they were out on the property and could hear the bullets whizzing by and also hear the pinging noise as the rounds hit parts of their barn. Mr. Roland stated that the rounds also hit the neighbor's house causing damage to their door. Mr. Roland did contact the police and the officer went to the home of the couple that was shooting and the couple apologized and offered to pay for the damages they caused. Mr. Roland was before the Board requesting

guidance on what more they could do to prevent this happening again not only to them but to anyone within the county.

#### **1. BUDGET AMENDMENTS #13-14**

Mr. Franky Howard, County Manager, presented the Board with Budget Amendments #13-14 to keep the County in line with expenditures. **MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Frank Emory and unanimously carried **THAT** Budget Amendments #13-14 be **APPROVED** as presented. A copy of the Budget Amendments #13-14 is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

#### **2. HCCBG COUNTY FUNDING PLAN**

Mr. Franky Howard, County Manager, presented the Board with the latest HCCBG County Funding Plan. There was some discussion by the Board. **MOTION** made by Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the HCCBG County Funding Plan be **APPROVED** as presented. A copy of the Funding Plan is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

#### **3. CAPITAL REQUEST J.C. SHERIFF DEPARTMENT K-9 HEAT ALERT SYSTEM**

Mr. Franky Howard, County Manager, presented the Board with a Capital Request from the Sheriff's Office for a heat alert system for the K-9 Units. The Sheriff's Office received a donation to purchase the system and this will not cost any County Funds. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the Capital Request be **APPROVED** as presented. A copy of the Capital Request is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

#### **4. OPIOID LITIGATION**

Mr. Franky Howard, County Manager, presented the Board with a Resolution Supporting Legal Action Regarding the Opioid Crisis. Mr. Howard explained to the Board that several Counties across the nation were working to combat the Opioid Addiction Crisis. As part of the effort, many Counties have joined a Class Action Lawsuit. The hope is to recover funds that can be used to assist in combating the epidemic. Mr. Howard explained that at the County level, the impact can be seen from the EMS calls, Sheriff Department calls and service request at the Health Department and DSS. Mr. Howard explained that considering the resolution, we would join with Craven and Pamlico Counties as we work with the County Attorney Jimmie Hicks to explore our options with this Class Action Lawsuit. **MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Zack Koonce and unanimously carried **THAT** item# 4 Opioid Litigation be **TABLED** until they receive more information from Jimmie Hicks, the County Attorney.

#### **5. JAIL INSPECTION**

Mr. Franky Howard, County Manager, presented the Board with the Jail Inspection. This is information only. A copy of the Jail Inspection is marked **EXHIBIT D** and is hereby incorporated and made a part of the minutes.

#### **6. TRENTON LIBRARY REQUEST**

Mr. Howard, County Manager, introduced Mrs. Cora Davenport to present to the Board a request for assistance in paving the Library parking lot. Mrs. Davenport explained to the Board that there is \$25,000 funded from the Neuse Regional Library Capital Reserve Fund and is requesting the County make up the difference to assist with the paving. There was discussion by the Board and no allocation for the project would be made until more information is received about the complete cost of the project. The Board requested that Franky Howard receive bids for the project and report that information back to them. This would provide them with more information about the cost of the project and how much the County would allocate towards the project.

#### **7. TAX COLLECTION REPORT**

Mr. Franky Howard, County Manager, presented the Board with the Tax Collection Report for January 2018. This is information only. A copy of this report is marked **EXHIBIT E** and is hereby incorporated and made a part of the minutes.

#### **8. SCHOOL PROJECT UPDATE**

Mr. Franky Howard, County Manager, updated the Board on the school project. Mr. Howard informed the Board that the project was still on track and within schedule. Mr. Howard informed the Board that the foundation/footers were already being set, blocks for the walls have been delivered to the site and they have started laying waterlines. Mr. Howard explained that in order to provide the highest water pressure to the site for fire protection, they were moving the Solenoid Valve, that controls the water flow from East to West in the County, to the front of the new school. This is information only, no action needed.

#### **9. WATER PROJECT UPDATE**

Mr. Franky Howard, County Manager, updated the Board on the water project. Mr. Howard informed that Board that the water project was still on track and being designed so it can be taken out to bid. Mr. Howard also informed the Board, that Mr. Tyndall was coordinating with the permitting officials so any delays could be avoided. This is information only, no action needed.

#### **10. 2018-2019 BUDGET SCHEDULE**

Mr. Franky Howard, County Manager, informed the Board that Budget planning has begun and that departments will be receiving budget packets later in the month. Mr. Howard informed they will compile all information received from the departments in hopes of starting meetings with the Board in early May with the goal of June 4, 2018 adoption. This is information only, no action needed.

#### **PUBLIC COMMENT**

None

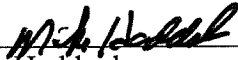
#### **COUNTY MANAGER'S REPORT**

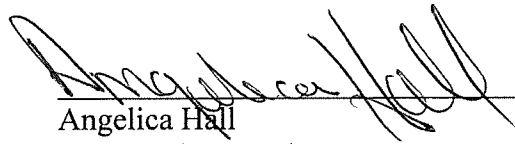
No Report

**COMMISSIONER'S REPORTS**

No Report

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the meeting be **ADJOURNED** at 7:50 p.m.

  
\_\_\_\_\_  
Mike Haddock  
Chairman

  
\_\_\_\_\_  
Angelica Hall  
Clerk to the Board

## Budget Amendment

Date: 2/19/2018

Fund: General Fund

Fiscal Year: 2017-2018 Amendment #13

**Decrease Expenditures**

|                                  |                    |                 |                 |
|----------------------------------|--------------------|-----------------|-----------------|
| Health - Other Services          | Supplies - Medical | 11-5112-5239-00 | 1,500.00        |
| Health - Pregnancy Mgmt          | Salaries           | 11-5165-5121-00 | 760.00          |
| Health - Pregnancy Mgmt          | FICA               | 11-5165-5181-00 | 59.00           |
| Health - Pregnancy Mgmt          | Retirement         | 11-5165-5182-00 | 59.00           |
| Health - WIC Program             | Salaries           | 11-5167-5121-00 | 1,340.00        |
| Health - WIC Program             | FICA               | 11-5167-5181-00 | 103.00          |
| Health - WIC Program             | Retirement         | 11-5167-5182-00 | 102.00          |
| Health - WIC Program             | Hospitalization    | 11-5167-5183-00 | 77.00           |
| <b>Total Increase in Revenue</b> |                    |                 | <b>4,000.00</b> |


**Increase Expenditures**

|                                       |                     |                 |                 |
|---------------------------------------|---------------------|-----------------|-----------------|
| Health - Immunization Plan            | Supplies - Medical  | 11-5121-5239-00 | 1,500.00        |
| Health - WIC Program                  | Contract - Services | 11-5167-5440-13 | 2,500.00        |
| <b>Total Increase in Expenditures</b> |                     |                 | <b>4,000.00</b> |

  
 \_\_\_\_\_  
 Chairman

  
 \_\_\_\_\_  
 County Manager

  
 \_\_\_\_\_  
 Clerk to the Board

  
 \_\_\_\_\_  
 Finance Officer

# Budget Amendment

Date: 2/19/2018

Fund: General Fund

Fiscal Year: 2017-2018 Amendment #14

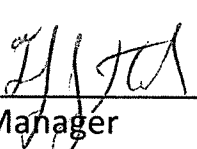
## Increase Revenue

|                                  |                      |                 |                   |
|----------------------------------|----------------------|-----------------|-------------------|
| Other Revenue                    | Sheriff Donations    | 11-0600-4839-15 | 2,200.00          |
| Other Revenue                    | Miscellaneous        | 11-0600-4839-02 | 360.00            |
| Other Revenue                    | Miscellaneous        | 11-0600-4839-02 | 4,012.00          |
| Other Revenue                    | Loan Proceeds - BB&T | 11-0600-4920-01 | 96,000.00         |
| <b>Total Increase in Revenue</b> |                      |                 | <b>102,572.00</b> |

## Increase Expenditures

|                                       |                      |                 |                   |
|---------------------------------------|----------------------|-----------------|-------------------|
| Sheriff                               | Capital Under \$5000 | 11-4310-5500-00 | 2,200.00          |
| Sheriff                               | Capital - Vehicles   | 11-4310-5540-00 | 360.00            |
| Sheriff                               | Capital Under \$5000 | 11-4310-5500-00 | 4,012.00          |
| EMS                                   | Capital - Vehicles   | 11-4370-5540-00 | 96,000.00         |
| <b>Total Increase in Expenditures</b> |                      |                 | <b>102,572.00</b> |

  
Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

## Home and Community Care Block Grant for Older Adults

DAAS-731 (Rev. 2/16)

County: Jones  
July 1, 2017 through June 30, 2018

## County Funding Plan

## County Services Summary

[illegible]

Signature, Chairman, Board of Commissioners

Date \_\_\_\_\_

12-17 ~~16-17~~ 2/19/18

DAAS-732 (Rev. 2/16) Jones  
County \_\_\_\_\_  
July 1, 2017 through June 30, 2018  
REVISION # , DATE : Feb. 8, 2018

REVISION # , DATE: Feb. 8, 2018

[illegible]



Be the first to review this product

EXHIBIT C

\$999.99

SKU#: F2

Models \*

Tactical K-9 Heat Alert System W Pager

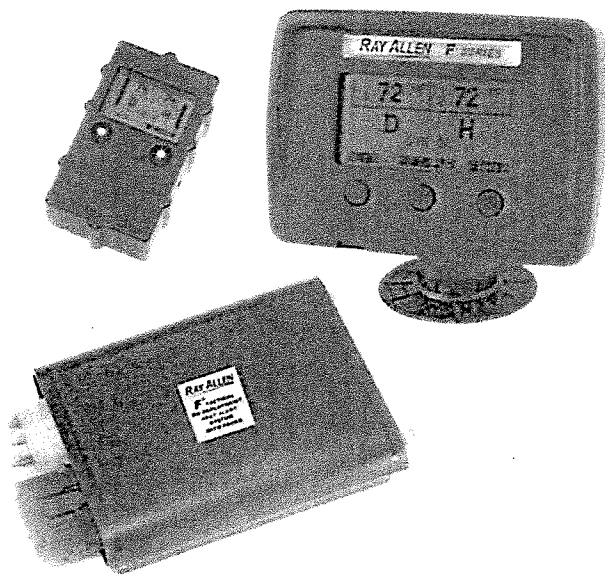
1



Add to Cart



The most technologically advanced K-9 Heat Alert Systems in the world just got better! From the makers of premium K9 products, Ray Allen Manufacturing has designed and tested the F-Series K9 Deployment and Heat Alert System. Utilized by Police Units all over the US and internationally the F-Series Deployment and Heat Alert System is second to none.





DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH SERVICE REGULATION

ROY COOPER  
GOVERNOR

MANDY COHEN, MD, MPH  
SECRETARY

MARK PAYNE  
DIRECTOR

February 15, 2018

Sheriff Danny Heath (via email)  
P O Box 267  
Trenton, NC 28585

RE: Jones County Jail  
FID #110638  
POC Approval

Dear Sheriff Heath:

I have received your Plan of Correction for the Jones County Jail inspection report on January 24, 2018. After reviewing the plan, I find it acceptable and all items will be verified at your next semiannual inspection.

If you have any questions, please do not hesitate to call me on (919)-855-3893.

Sincerely,

*Charles B. Brown*

Charles B. Brown  
Jail Inspector  
DHSR-Construction Section  
919-855-3893

cc: Mr. Michael Haddock, Chairman, Jones Board of Commissioners (via email)  
Mr. Franky Howard, Jones County Manager (via email)  
Captain Jason Jarman, Jones County Detention Center Administrator (via email)

CONSTRUCTION SECTION  
WWW.NCDHHS.GOV • WWW.NCDHHS.GOV/DHSR  
TEL 919-855-3893 • FAX 919-733-6592  
LOCATION: WILLIAMS BUILDING, 1800 UMSTEAD DRIVE • RALEIGH, NC 27603  
MAILING ADDRESS: 2705 MAIL SERVICE CENTER • RALEIGH, NC 27699-2705  
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Division of Health Service Regulation

|                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                            |                                                                                                                          |                          |                                                        |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------|
| STATEMENT OF DEFICIENCIES<br>AND PLAN OF CORRECTION          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | (X1) PROVIDER/SUPPLIER/CLIA<br>IDENTIFICATION NUMBER:<br><br><b>110638</b> | (X2) MULTIPLE CONSTRUCTION<br>A. BUILDING: _____<br><br>B. WING: _____                                                   |                          | (X3) DATE SURVEY<br>COMPLETED<br><br><b>01/24/2018</b> |
| NAME OF PROVIDER OR SUPPLIER<br><br><b>JONES COUNTY JAIL</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                            | STREET ADDRESS, CITY, STATE, ZIP CODE<br><b>101 MARKET STREET<br/>TRENTON, NC 28585</b>                                  |                          |                                                        |
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| J 000                                                        | Initial Comments<br><br>Charles Brown conducted the inspection.<br><br>This biannual jail inspection was conducted as<br>per 10A NCAC 14J JAILS, LOCAL<br>CONFINEMENT FACILITIES Rules. This building<br>was approved for use in 1932. The jail design<br>capacity is 18 male beds and 3 female beds with<br>a total design capacity of 21 beds. The inspection<br>began at 11:00 am and ended at 1:00 pm.<br><br>The deficiencies determined during the inspection<br>are as follows:                                                                                                                                                                                                                                                                                                           | J 000                                                                      |                                                                                                                          |                          |                                                        |
| J 35                                                         | 10A NCAC 14J .0601 (b) Supervision<br><br>(b) In addition to the supervision rounds required<br>in Paragraphs (a) and (c) of this Rule, each jail<br>shall utilize one or both of the following methods<br>of supervision:<br>(1) Direct or remote two-way voice<br>communication with all confinement units.<br>(2) Visual contact either through direct<br>observation or by means of electronic<br>surveillance with all confinement units.<br>History Note: Authority G.S. 153A-221;<br>Eff. October 1, 1990;<br>Amended Eff. June 1, 1992.<br><br>This Rule is not met as evidenced by:<br>Based on observation on the morning of<br>1/24/2018, it was noted that required security<br>practices were not in compliance with this Rule.<br><br>Findings include: There was one surveillance | J 35                                                                       |                                                                                                                          |                          |                                                        |

Division of Health Service Regulation

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

TATE FORM

6899

15V311

Captain

2/7/2018

If continuation sheet 1 of 2

Division of Health Service Regulation

|                                                              |                                                                                                                              |                                                                                         |                                                                                                                          |  |                                                        |
|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------|
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| NAME OF PROVIDER OR SUPPLIER<br><br><b>JONES COUNTY JAIL</b> |                                                                                                                              | STREET ADDRESS, CITY, STATE, ZIP CODE<br><b>101 MARKET STREET<br/>TRENTON, NC 28585</b> |                                                                                                                          |  |                                                        |
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| J 35                                                         | Continued From page 1<br><br>camera located at outside east exit not working at<br>the time of inspection.                   | J 35                                                                                    | The camera in question has been<br>repaired and is in working order.                                                     |  | 2/5/18                                                 |



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH SERVICE REGULATION

ROY COOPER  
GOVERNOR

MANDY COHEN, MD, MPH  
SECRETARY

MARK PAYNE  
DIRECTOR

February 1, 2018

Sheriff Danny Heath (via email)  
P O Box 267  
Trenton, NC 28585

RE: Jones County Jail  
FID #110638  
Semiannual Inspection

Dear Sheriff Heath:

On January 24, 2018, the Division of Health Service Regulation (DHSR) - Construction Section inspected your facility to determine compliance with 10A NCAC Subchapter 14J JAILS, LOCAL CONFINEMENT FACILITIES. This inspection found deficiencies whereby corrections are required. A copy of the inspection report is enclosed for your attention. Please submit your plan of correction on each deficiency cited in this report to this office by 03/03/2018.

Your Plan of Correction must contain the following:

- What corrective action(s) will be accomplished in those areas of the facility found to have been affected by the deficient practice.
- How you will identify other areas of the facility having the potential to be affected by the same deficient practice and what corrective action will be taken.
- What measures will be put into place or what systemic changes you will make to ensure that the deficient practice does not recur.
- How the corrective action(s) will be monitored to ensure the deficient practice will not recur, ie., what quality assurance program will be put into place.

CONSTRUCTION SECTION  
WWW.NCDHHS.GOV • WWW.NCDHHS.GOV/DHSR  
TEL 919-855-3893 • FAX 919-733-6592  
LOCATION: WILLIAMS BUILDING, 1800 UMSTEAD DRIVE • RALEIGH, NC 27603  
MAILING ADDRESS: 2705 MAIL SERVICE CENTER • RALEIGH, NC 27699-2705  
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

- Include dates when correction action will be completed. The corrective action dates must be acceptable to the State.
  1. Corrective action must begin immediately.
  2. Any completion date greater than 60 days from date of survey requires written justification from the Sheriff.

Your Plan of Correction can be:

Mail to: DHSR Construction Section  
2705 Mail Service Center  
Raleigh NC 27699-2705

Fax to: (919)-715-4785

Email to: [DHSR.Construction.Admin@dhhs.nc.gov](mailto:DHSR.Construction.Admin@dhhs.nc.gov)

If you have any questions, please do not hesitate to call me at (919) 855-3893

Sincerely,

*Charles B. Brown*

Charles B. Brown  
Jail Inspector  
DHSR-Construction Section  
919-855-3893

Enclosure

cc: Mr. Michael Haddock, Chairman, Jones Board of Commissioners (via email)  
Mr. Franky Howard, Jones County Manager (via email)  
Captain Jason Jarman, Jones County Detention Center Administrator (via email)

Division of Health Service Regulation

|                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                         |                                                                                                                          |                                                        |
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| NAME OF PROVIDER OR SUPPLIER<br><br><b>JONES COUNTY JAIL</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | STREET ADDRESS, CITY, STATE, ZIP CODE<br><b>101 MARKET STREET<br/>TRENTON, NC 28585</b> |                                                                                                                          |                                                        |
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| J 000                                                        | Initial Comments<br><br>Charles Brown conducted the inspection.<br><br>This biannual jail inspection was conducted as<br>per 10A NCAC 14J JAILS, LOCAL<br>CONFINEMENT FACILITIES Rules. This building<br>was approved for use in 1932. The jail design<br>capacity is 18 male beds and 3 female beds with<br>a total design capacity of 21 beds. The inspection<br>began at 11:00 am and ended at 1:00 pm.<br><br>The deficiencies determined during the inspection<br>are as follows:                                                                                                                                                                                                                                                                                                           | J 000                                                                                   |                                                                                                                          |                                                        |
| J 35                                                         | 10A NCAC 14J .0601 (b) Supervision<br><br>(b) In addition to the supervision rounds required<br>in Paragraphs (a) and (c) of this Rule, each jail<br>shall utilize one or both of the following methods<br>of supervision:<br>(1) Direct or remote two-way voice<br>communication with all confinement units.<br>(2) Visual contact either through direct<br>observation or by means of electronic<br>surveillance with all confinement units.<br>History Note: Authority G.S. 153A-221;<br>Eff. October 1, 1990;<br>Amended Eff. June 1, 1992.<br><br>This Rule is not met as evidenced by:<br>Based on observation on the morning of<br>1/24/2018, it was noted that required security<br>practices were not in compliance with this Rule.<br><br>Findings include: There was one surveillance | J 35                                                                                    |                                                                                                                          |                                                        |

Division of Health Service Regulation

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Division of Health Service Regulation

|                                                              |                                                                                                                              |                                                                                         |                                                                                                                          |  |                                                        |
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| NAME OF PROVIDER OR SUPPLIER<br><br><b>JONES COUNTY JAIL</b> |                                                                                                                              | STREET ADDRESS, CITY, STATE, ZIP CODE<br><b>101 MARKET STREET<br/>TRENTON, NC 28585</b> |                                                                                                                          |  |                                                        |
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| J 35                                                         | Continued From page 1<br><br>camera located at outside east exit not working at<br>the time of inspection.                   | J 35                                                                                    |                                                                                                                          |  |                                                        |





# COUNTY OF JONES

JONES COUNTY TAX OFFICE

Susan B. Riggs  
Tax Collector

P.O. Box 87  
Trenton, North Carolina 28585-0087

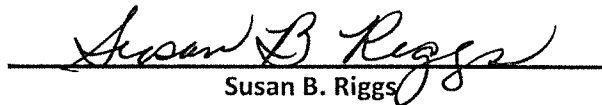
Phone: (252)448-2546  
Fax: (252)448-1080

February 8, 2018

Jones County Tax Collector:

For the Month of January:

|                                    |                               |
|------------------------------------|-------------------------------|
| 2017 Levy Collected by Tax Office: | \$ 1,229,859.94               |
| 2017 Levy Collected by NCVTS:      | 64,820.17                     |
| 2008-2016 Levy Collected:          | 6,682.36                      |
| Total Levy Collected:              | <u><u>\$ 1,301,362.47</u></u> |

  
Susan B. Riggs  
Jones County Tax Collector

|            |              |
|------------|--------------|
| 2017 Levy: | 6,916,023.34 |
|------------|--------------|

|                                         |              |
|-----------------------------------------|--------------|
| Collected on 2017 Levy as of 1/31/2018: | 6,199,958.86 |
|-----------------------------------------|--------------|

Other Levy Reduction:

|                       |                               |
|-----------------------|-------------------------------|
| Releases:             | 13,508.37                     |
| Write-Offs:           | 49.16                         |
| Total Levy Reduction: | <u><u>\$ 6,213,516.39</u></u> |

|                                            |        |
|--------------------------------------------|--------|
| Percent (%) of Levy Reduced as of 1/31/18: | 89.84% |
|--------------------------------------------|--------|

|                                            |        |
|--------------------------------------------|--------|
| Percent (%) of Levy Reduced as of 1/31/17: | 88.75% |
|--------------------------------------------|--------|